

Criteria

The criteria for evaluation are outlined below.

1. AMRL and CCRL proficiency samples score.

40% of evaluation is based on proficiency samples scores.
Scoring of proficiency ratings will be as follows:

- 5 rating will receive a 100% score
- 4 rating will receive a 85% score
- 3 rating will receive a 70% score
- 2 rating will receive a 55% score
- 1 rating will receive a 40% score
- 0 rating will receive a 25% score

Laboratories will need to submit proficiency results and responses in a timely manner to avoid a late penalty. Contact and submittal information is provided under "contact information".

Proficiency sample results need to be submitted with the format provided from AMRL.

2. Quality System Manual (QSM) will be 30% of the evaluation. Guidelines for the QSM are located in AASHTO R18.

The manual will need to be updated, at a minimum, annually. The QSM will be evaluated annually, according to UDOT Laboratory Qualification program, during UDOT accreditation visit. No QSM submittal required.

A few items that are commonly missed, with the manual, are:

- Independent Assurance (IA) results.
- Satellite Laboratories (ID, location, and equipment certification)
- Current personnel list (indicated personnel with WAQTC certifications)

IA results may be sent to UDOT Region Independent Assurance Inspector, UDOT Quality Systems Engineer, or submitted on-line.

3. Independent Assurance (IA) will be 30% of the evaluation.

All personnel who perform quality acceptance activities for UDOT projects must complete IA's.

Two IA's must be performed for each TTQP Certification.

Results of IA must be received by October 31st for "Lab of the Year" consideration. UDOT policy is that IA's need to be completed by the end of the year to perform UDOT material acceptance activities.

4. The Laboratory needs to have at least one UDOT project during the year to qualify.

Contact Information

Please submit all information to the UDOT
Complex Materials Section
Attn: Amy Poloni Rico
Phone: 801-633-0623

Recognition

Competition for Laboratory of the Year will begin January 1st of any given year. The winner of the award will be posted on the UDOT material section website, receive a plaque, and will be recognized at the following years Asphalt Conference.