Team Formation Checklist

When assembling a team, it is important to remember that all team members are critical, no matter how short or small their involvement is in the project scope. While your first inclination may be to assemble a team of like-minded individuals, seeking a diversity of backgrounds, personalities and styles in core team members has actually been proven to enhance innovation and creativity of solutions. Studies have even shown that diversity trumps ability.

The following Team Formation Checklist will help ensure that all appropriate team members are included.

INTERNAL TEAM MEMBERS		EX	EXTERNAL TEAM MEMBERS	
	Design		Association of General Contractors	
	Environmental		Bureau of Indian Affairs	
	Geotechnical		Bureau of Land Management	
	Hydraulics		Bureau of Reclamation	
	Innovative Contracting		Business Owners	
	ITS/ATMS		City	
	Landscape Architecture/Aesthetics		County	
	Maintenance		Division of Motor Carriers (Ports of Entry)	
	Materials		Environmental Protection Agency	
	Pavement Engineer		FHWA	
	Planning - Bicycle Coordinator		Indian Nations	
	Planning and Programming –		Irrigation Companies	
	Region Transition Contact		Law Enforcement	
	Project Development Leadership		Legislators	
	Project Management		Local Emergency Services	
	Project Sponsor		Metropolitan Planning Organization	
	Public Involvement		National Park Service	
	Region District Engineer		Private Property Owners	
	Resident Engineer		Railroads	
	Right of Way		State Department of Environmental Quality	
	Roadway		State Historic Preservation Office	
	Structures		State Land Board	
	Survey and Mapping		State Parks and Recreation	
	Traffic and Safety		U.S. Fish and Wildlife	
	Utilities		U.S. Natural Resources Conservation	
			USDA – Forest Service	
			Utah Transit Authority	
			Utah Travel Council	
			Utility Companies	