Purpose
To define the Utah Department of Transportation (Department) process for establishing the designation, use, and location of street name signs on state highways.

Policy
The Department has jurisdictional control of the street name signing within the state highway right of way. Street name designations to be used on street name signs will be governed by the following principles:

1. Identified by their state route number, the coordinate number, or by the street name established by the local government agency.

2. The coordinate designation will take precedence over all other street names when a numerical designation is part of a coordinated grid system. The local name of the highway may be placed on the lower portion of the sign as a supplementary designation in a smaller legend as space permits.

3. Street names of regional significance may be used at the discretion of the Department such as State Street or Redwood Road.

4. State routes already designated by one of these methods will not be given a different designation without approval of the Department.

5. Consistency in the use of street names will be maintained along the state highway. Adjacent intersections will use a consistent naming system.

6. Some cross streets may be designated with different street names on each side of the state highway. Show only one street name for the cross street at the intersection.

7. All street name signs will comply with the current adopted edition of the Manual on Uniform Traffic Control Devices (MUTCD) and current Department Standards and Specifications.

Street name signs placed on state operated traffic signal mast arms will only be installed and maintained by the Department or under the Department’s direct supervision.
Local government agencies may place street name signs within the state right of way on their own assemblies. The local government agency assumes responsibility for the design, installation, and maintenance of the signs, posts, and hardware. The sign installations must meet the current adopted edition of the MUTCD and current Department Standards and Specifications. The street name signs will not be placed on or attached to any Department owned traffic control device. The Department may remove, without notice, any installations that are non-compliant or degrade the safe operation of the highway.
Procedures
Street Name Signs

Responsibility: Local Government Agency

Actions
1. Submit a request to the Region or District to have a street name sign added or changed.

Responsibility: Region Director or Region Traffic Operations Engineer

2. Receive request for street name signing.
3. Review request for feasibility and compliance with MUTCD and this policy.
4. Respond to requestor with decision on sign placement.
5. Create work order when decision is made to proceed with sign installation.
6. Arrange for sign installation.