Purpose
To outline the Utah Department of Transportation’s (Department) program to guarantee all sign installations on the State Highway System conform to the Manual on Uniform Traffic Control Devices (MUTCD).

Policy
All new and replacement permanent sign installations on the State highway system will be reviewed and approved by the Region Traffic Operations Engineer or designee, except:

1. All new and replacement permanent sign installations on freeways, grade separated expressways and parkways, and other facilities that are constructed to freeway standards will be reviewed and approved by the Engineer for Traffic and Safety for message, location, and design layout.

2. Existing signs will be monitored, modified, and changed as necessary to verify that they continue to function as intended according to 06C-21.1.

Background
New and replacement sign installations need to conform to the most recent edition of the MUTCD and any applicable Standard Drawings.
Procedures
Monitoring the Existing Inventory Of Signs

Responsibility: Region Traffic Operations Engineer

Actions

1. Perform periodic inspections of existing signs along the State highways within the Region primarily for content and location.

2. Submit a work order for any necessary corrective action to the Region District Engineer.

Responsibility: Region District Engineer

3. Perform regular daytime and nighttime inspections of existing signs along the State highways within the Region for sign condition. Refer to the current edition of the MUTCD.
   a. Sign condition includes at a minimum:
      1) Retro-reflectivity
      2) Visual appearance
      3) Grading around base
      4) Condition of safety features
      5) Obstructions
      6) Height and offset

4. Obtain sign and install as specified by the Region Traffic Operations Engineer or as indicated by the regular inspections.

Responsibility: Engineer for Traffic and Safety

5. Provide training for Department and Consultant personnel in sign design, fabrication, installation, and inspection processes.