Mountain View Corridor Air Working Group  
Meeting Minutes (Conference Call)  
January 12, 2015

Attendees:
- Reed Soper – UDOT Mountain View Corridor Project Team
- Cameron Cova – Breathe Utah
- Tina Bartholomew – Utah Transit Authority
- Kathy Van Dame – Wasatch Clean Air Coalition
- Bo Call – Air Monitoring Section Manager, Division of Air Quality
- Lee Logston – Planner, West Valley City
- Linda Hansen - PTA
- Paul Roberts – Sonoma Technology, Inc.
- Andy Neff – Langdon Group (facilitator)
- Madison Sehlke – Langdon Group (co-facilitator)

Agenda:

- **Dec. 15 AWG Meeting Minutes Approval**
  - Minutes were approved pending clarification regarding the number of Granite School District (GSD) portable classrooms that will be mitigated at the five schools in the study (16 portable classrooms, ranging in age from 1972-2007 construction).

- **GSD Portable Classroom Specs and Contract with Sonoma for Final Report Addendum**
  - At the Nov. 18 meeting with GSD, Don Adams and Superintendent Bates requested an addendum to the AWG’s final report to include analysis, cost and recommendations associated with filtration of portable classroom units being relocated in the District.
  - Sonoma is coordinating with GSD on specifications required to begin the additional study and provide recommendations.
  - Sonoma has conducted preliminary analysis and researched equipment and vendors. Paul emailed a DRAFT scope and cost for the additional work to the AWG for review and comments. AWG members will email comments to Reed by Jan. 16 or before and the contract will be executed when majority approval is achieved.
  - Age of the portables is a factor in the mitigation cost as the condition of the units will determine whether a retrofit or replacement of HVAC equipment is warranted.
  - According to Sonoma’s proposed schedule, best-case scenario for the addendum completion with costs and recommendations is mid-March.
  - Timeline for addendum completion is a concern as it affects timing for the AWG’s presentation to the GSD board and eventual implementation of filtration recommendations. Ideally, filter installation would best be accomplished during the summer break so construction will not interfere with classes and filters will be functional prior to the next phase of corridor construction, which could begin as early as fall 2015.
  - Although board approval isn’t needed since it’s not dispensing any GSD funds, it will be critical for the board to be educated and kept in the loop throughout the process. Delaying the board presentation until completion of the addendum could put a
strain on the schedule due to the coordination and contracting processes required before work can begin.

- Sonoma feels comfortable with the drafted scope and cost and Paul doesn’t expect them to change significantly based on the additional information they are coordinating with GSD. They are fine submitting their contract modification to UDOT for processing as-is with any additional comments from the AWG.
- The AWG determined to essentially separate the portables addendum from the final report and request a presentation with the board on Feb. 3 to discuss what has been done to date and under the assumption that the addendum will be provided to the board for any comments prior to construction beginning.

- **DRAFT Interlocal Agreement**
  - Reed met with the Attorney General’s office on Dec. 22, provided an overview of the AWG’s efforts and submitted the DRAFT Interlocal Agreement for their review and comments, which he is still awaiting. AWG members will review the DRAFT agreement and send any comments to Reed by Jan. 23. Comments will then be incorporated and passed along to GSD for their review and comments.
  - Kathy emphasized the importance of a partnership with GSD to coordinate mitigation efforts. She suggested language in the agreement stipulating mitigation funds transfer to GSD contingent upon the receipt of proposed annual reports from the District.

- **Next Steps (scheduling of GSD Board and Air Quality Board presentations)**
  - Andy will email Superintendent Bates and Don Adams requesting a GSD board presentation on Feb. 3.
  - The AWG’s final report presentation to the Air Quality Board is on the agenda for its Feb. 4 meeting. Cameron and Paul will present, contingent on the school board presentation being scheduled Feb. 3.
  - Contingent on the two presentations happening Feb. 3-4, the AWG would like to conduct a public roll-out of the AWG’s efforts in collaboration with UDOT’s Mountain View Corridor media team.
  - Reed will discuss outreach options with the MVC team on Jan. 13 and report back to the group on the discussion.

- **Procedure for Filling Open AWG Positions**
  - The group discussed procedure for filling open AWG positions. Cameron mentioned there is language in the MVC Record of Decision stipulating that interest groups (for example, Utah Moms for Clean Air) play a role in the appointment of representatives to fill open positions. Due to time constraints, the topic was tabled until the February meeting for further discussion.

- **Schedule Next Meeting**
  - The next AWG meeting is scheduled for Monday, Feb. 9 @ 1 p.m. The meeting is tentatively scheduled as a conference call, pending the GSD and AQ board meetings happening Feb. 3-4.

- **Miscellaneous**
  - Those interested in subscribing to DEQ’s news clip listserve can do so by sending a request to DEQ’s Communications Director, Donna Spangler: dspangler@utah.gov.
Reed emailed DRAFT documents for Langdon Group’s facilitation contract modification to the group and needs comments back by Jan. 15 to execute the contract.

**Action Items:**

- Coordinate with UDOT to post Dec. 15 AWG meeting minutes to the AWG webpage (Langdon Group)
- Email Superintendent Bates and Don Adams requesting a GSD board presentation on Feb. 3. (Andy)
- Review DRAFT Interlocal Agreement and email comments to Reed by Jan. 23 (AWG)
- Follow up with UDOT’s MVC media team on Jan. 13 to discuss media and public roll-out options surrounding the planned Feb. 3-4 meetings (Reed)
- Review Langdon Group’s DRAFT facilitation contract documents and send comments to Reed by Jan. 15 (AWG)
- Schedule next AWG meeting (conference call) Monday, Feb. 9, 2015 @ 1 p.m. (Langdon Group)