

**RESOLUTION  
of the  
Road Usage Charge Advisory Committee**

**ELECTRONIC MEETINGS**

**Whereas**, the executive director of the Utah Department of Transportation believes it is in the best interest the state of Utah and its taxpayers that participation and attendance at public meetings be maximized however possible; and

**Whereas**, the Open and Public Meetings Act authorizes public bodies to use electronic conferencing for public meeting attendance and voting; and

**Whereas**, Utah Code § 52-4-207(2)(a) requires public bodies to adopt a resolution, rule or ordinance governing the use of electronic meetings;

**THEREFORE, BE IT RESOLVED** that the Road Usage Charge Advisory Committee, having considered the aforesaid matters hereby adopts this policy, to be used when needed, to make use of conferencing by available electronic means for its meetings as more specifically set out in this Resolution:

1. The Road Usage Charge Advisory Committee will connect to the anchor location by appropriate electronic means members and others who wish to participate in a meeting electronically.
2. The Road Usage Charge Advisory Committee will use the following procedures for electronic meetings:
  - a. Members or others who wish to participate electronically will notify the Chair or the administrative assistant within a reasonable time before the scheduled start of the meeting and will provide contact information to allow their participation if necessary.
  - b. The minutes and recording of the electronic meeting will note that the meeting was conducted electronically in accordance with Open and Public Meetings Act.
  - c. The minutes and recording will note the identity of those members who participated electronically.
  - d. All members participating electronically should be able to hear and to speak with each other and all individuals present at the anchor location.
  - e. Road Usage Charge Advisory Committee members and individuals in the anchor location should be able to hear and speak with those members participating electronically.

- f. Electronic participation in a meeting will constitute presence at that meeting for all purposes, including the determination of a quorum and voting.
  - g. If visual aids or documents are to be presented or used at the meeting, the Department of Transportation shall make reasonable efforts to provide copies to each member participating electronically.
  - h. At the end of the meeting, members participating electronically must verbally certify that they attended and participated in good faith in the entire meeting.
3. Because confidentiality may be inadvertently compromised during an electronic meeting, the following will not be part of the electronic meeting:
- a. Communication among the Road Usage Charge Advisory Committee members, staff and legal counsel, such that the attorney-client privilege may arise.
  - b. Any closed session as allowed by the Open and Public Meetings Act.
4. Electronic participation in meetings will only apply to the members and representatives of the Road Usage Charge Advisory Committee.

DATED this 3rd day of May 2018.

<b>Names of Advisory Committee Members</b>	
Carlos Braceras	Barry Conover
Shane Marshall	Monte Roberts
Teri Newell	Richie Wilcox
Linda Hull	Wayne Barlow
Nathan Lee	Don Ipson
Jason Davis	Logan Wilde
Elizabeth Weight	Wayne Harper
Blaine Leonard	Kay Christofferson
Becky Bradshaw	Alex Janak
Scott Peterson	Billy Hesterman
Rick Clasby	Ivan Marrero
Piper Overstreet-White	Randal Thomas
Tim Kirby	David Strayer
Sterling Brown	Tracy Klausmeier
Marina Lowe	Sophia DiCaro
Bob Stevenson	Josh Craft
Andrew Jackson	

Attested to by Eileen McCown, Executive Administrative Assistant Advisory Committee.



Eileen McCown