

APPENDIX A

Utah Strategic Highway Safety Plan Process

- Utah Safety Leadership Executive Committee, Initial Meeting: December 5, 2015
 - Meeting to kick off planning of latest Strategic Highway Safety Plan
 - Attendees included:
 - Utah Department of Transportation (UDOT)
 - Motor Carrier Division
 - Traffic and Safety Division
 - Utah Department of Public Safety (UDPS)
 - Utah Highway Patrol
 - Highway Safety Office
 - Utah Department of Health (UDOH)
 - Violence and Injury Prevention Program
 - Bureau of EMS and Preparedness
 - U.S. Department of Transportation
 - Federal Highway Administration (FHWA)
 - Federal Motor Carrier Safety Administration (FMCSA)
 - National Highway Traffic Safety Administration (NHTSA)
- Previous version of Utah Strategic Highway Safety Plan emailed to Utah Safety Leadership Committee: December 16, 2015. List of members included in Version 4: Utah Strategic Highway Safety Plan
 - The Initial Email:
 - Explained the purpose of the document and its importance
 - Provided a copy of the previous document for members to make comments and updates
 - Provided a resolution form for each member to write their edits and comments and submit to UDOT
 - Provided a timeline for completion of the document
- Comments on previous version of the Highway Safety Plan due from the Leadership Committee: January 13, 2016
- Members of the Executive Committee met to review comments and edits submitted by the Leadership Committee (dates below). All comments were taken into consideration and responses were made on the resolution form
 - January 13
 - January 19
 - January 27
 - February 3
 - February 8
- 1st Draft of Utah Strategic Highway Safety Plan sent to Leadership Committee to review and make comments: February 17, 2016
- Comments on 1st Draft of the Highway Safety Plan due from the Leadership Committee: March 1, 2016
- Members of the Executive Committee met to review comments and edits submitted by the Leadership Committee (dates below). All comments were taken into consideration and responses were made on the resolution form
 - March 7
 - March 10
- 2nd Draft of Utah Strategic Highway Safety Plan sent to Leadership Committee to review and make comments: March 15, 2016
- Comments on 2nd Draft of the Highway Safety Plan due from the Leadership Committee: March 30, 2016
- Members of the Executive Committee met to review comments and edits submitted by the Leadership Committee (dates below). All comments were taken into consideration and responses were made on the resolution form
 - April 6
- In total were 200 comments to the document. All comments were responded to by the Executive Committee
- Final Approval of Document Luncheon, 12:30-1:30pm at Utah Valley Convention Center: 220 Center St. Provo: April 14, 2016
 - All members of the Executive Committee and Leadership Committee were invited to the luncheon