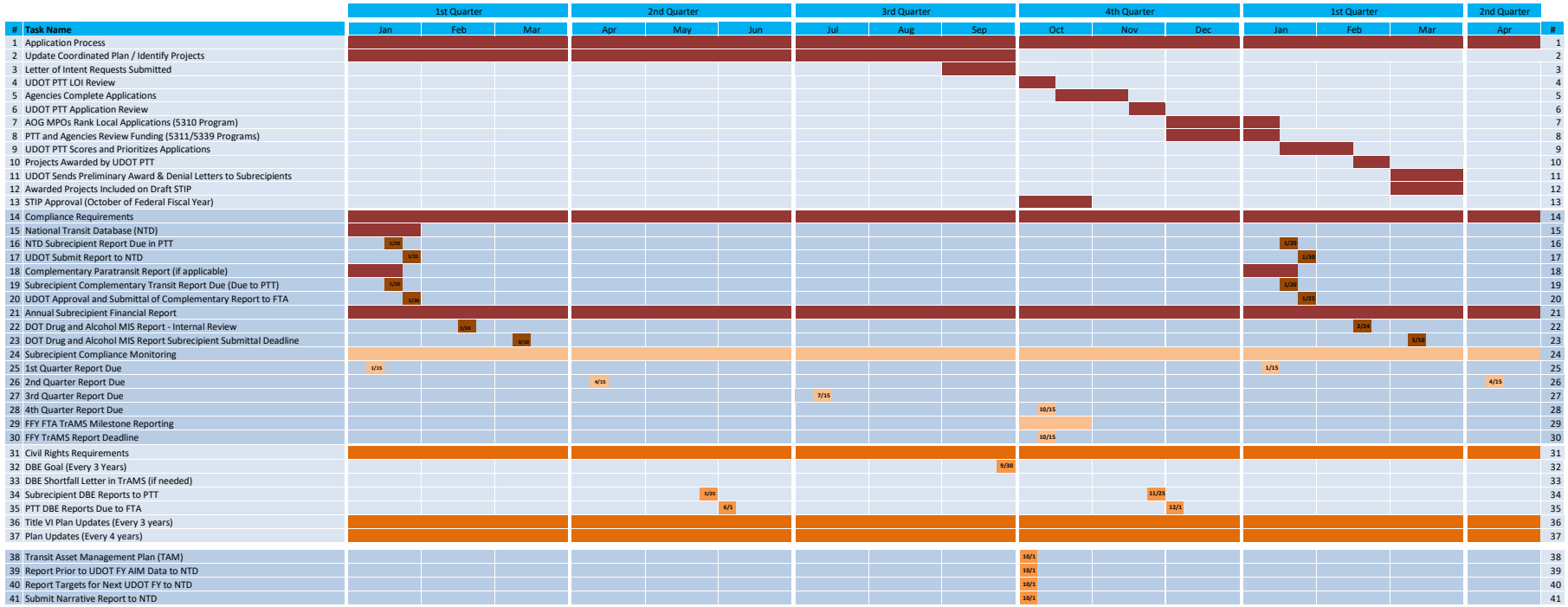
1st Quarter
2nd Quarter
3rd Quarter
4th Quarter
1st Quarter
2nd Quarter
Task Name
Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr #
1 Application Process
2 Update Coordinated Plan / Identify Projects
3 Letter of Intent Requests Submitted
4 UDOT PTT LOI Review
5 Agencies Complete Applications
6 UDOT PTT Application Review
7 AOG MPOs Rank Local Applications (5310 Program)
8 PTT and Agencies Review Funding (5311/5339 Programs)
9 UDOT PTT Scores and Prioritizes Applications
10 Projects Awarded by UDOT PTT
11 UDOT Sends Preliminary Award & Denial Letters to Subrecipients
12 Awarded Projects Included on Draft STIP
13 STIP Approval (October of Federal Fiscal Year)
14 Compliance Requirements
15 National Transit Database (NTD)
16 NTD Subrecipient Report Due in PTT 1/25 1/2
17 UDOT Submit Report to NTD 1/31 1/31
18 Complementary Paratransit Report (if applicable)
19 Subrecipient Complementary Transit Report Due (Due to PTT) 1/20 1/20
20 UDOT Approval and Submittal of Complementary Report to FTA 1/26 1/31
21 Annual Subrecipient Financial Report
22 DOT Drug and Alcohol MIS Report - Internal Review 2/28 2/28
23 DOT Drug and Alcohol MIS Report Subrecipient Submittal Deadline 3/30 3/15
24 Subrecipient Compliance Monitoring
25 1st Quarter Report Due 1/15 1/15
26 2nd Quarter Report Due 4/15 4/15
27 3rd Quarter Report Due 7/15
28 4th Quarter Report Due 10/15
29 FFY FTA TrAMS Milestone Reporting
30 FFY TrAMS Report Deadline 10/15
31 Civil Rights Requirements
32 DBE Goal (Every 3 Years) 9/30
33 DBE Shortfall Letter in TrAMS (if needed)
34 Subrecipient DBE Reports to PTT 5/25 11/25
35 PTT DBE Reports Due to FTA 6/1 12/1
36 Title VI Plan Updates (Every 3 years)
37 Plan Updates (Every 4 years)
38 Transit Asset Management Plan (TAM) 10/1
39 Report Prior to UDOT FY AIM Data to NTD 10/1
40 Report Targets for Next UDOT FY to NTD 10/1
41 Submit Narrative Report to NTD 10/1