Structural Coating Sample Form

Create New Structural Coating Form – Must Have “Supplier” or “Chemist” Role

1. Select “Home”
2. Select “Structural Coating Sample Form”
3. Select “New”
Enter Sample Information and Test Results – Must Have “Supplier” or “Chemist” Role

1. Enter sample information
   Note: In most cases, leave the “Sampled By” field blank
2. Enter test information
3. Select “Submit For Testing”
4. Provide notes
5. Select “OK”
Chemist Review - Select Sample – Must Have “Chemist” Role

1. Select “Home”
2. Select “Structural Coating Sample Form”
3. Select sample
4. Select “Edit”
Structural Coating Sample Form

Chemist Review – Review Results – Must Have “Chemist” Role

1. Review and edit results
2. Select “Reject” or “Approve”
3. Provide notes
4. Select “OK”

*If “Reject” is selected, then the form returns to the draft phase and results may be edited. If “Approve” is selected, then the form is complete and marked as “Approved”.

[Diagram showing the Structural Coating Sample Form with highlighted options and notes]

[Form fields for Sample ID, Batch #, Product Name, Sample Date, and other details]
Workflow Status is “Approved”