

This document outlines the steps involved in the Online Permit System process, what to expect at each of the steps and the associated timeframes. Please refer back to this as needed during the permitting process.

NEW APPLICATION : Permit will remain in this status until all required documents have been uploaded



5G COMPLETENESS REVIEW

- Permit will be reviewed to ensure all mandatory documents have been uploaded
- Additional documents may be requested if deemed necessary
- Permit will move to 5G Incomplete Application status if more documents are requested
- Once the permit passes the 5G Completeness Review it will advance to 5G Project Under Review status
- UDOT has up to 30 days to complete this process 



INCOMPLETE APPLICATION

- Permit will be changed to this status if corrections and/or additional information is deemed necessary during the 5G Completeness Review
- Applicant will receive an email detailing what is needed
- The 30-day clock will be paused until the applicant makes the appropriate adjustments
- Permit will be placed back into 5G Completeness Review once corrections are made and the clock will resume
- Applicant has up to 90 days to correct issues and re-submit. 
After 90 days of non-response the application is considered expired



5G PROJECT UNDER REVIEW

Collocation

- Permit and all associated documents will receive a thorough review to ensure the permit meets minimum requirements
- Additional documents may be requested if deemed necessary
- Permit will move to 5G Need Additional Information status if design changes are needed or permit fails to meet required criteria
- UDOT has up to 60 days to approve or deny the permit 

New Pole or Replacement Pole

- Permit and all associated documents will receive a thorough review to ensure the permit meets minimum requirements
- Additional documents may be requested if deemed necessary
- Permit will move to 5G Need Additional Information status if design changes are needed or permit fails to meet required criteria
- UDOT has up to 105 days to approve or deny the permit 





ADDITIONAL INFORMATION NEEDED

- Permit will be returned to the applicant if design changes are needed or if the permit fails to meet minimum permitting requirements during 5G Project Under Review
- Applicant will receive an email detailing what is needed
- The 60- or 105-day clock will be paused until the applicant makes the appropriate adjustments
- Permit will be placed back into 5G Project Under Review status once corrections are made and the clock will resume
- Applicant has up to 90 days to correct issues and re-submit. ⌚ After 90 days of non-response the application is considered expired



PERMIT PENDING

- Applicant will be notified of permit outcome once the review has been completed

Permit approval

- Applicant will need to accept all permit terms, conditions, and limitations
- Applicant will need to pay for the permit

Permit denial

- Applicant will receive an email detailing the reasons for denial
- Applicant has 30 days to cure any deficiency
- No additional review fee may be assessed
- UDOT has 30 days to review deficient portion

